



## SOUTHWESTERN PENNSYLVANIA COMMISSION

Two Chatham Center • Suite 500 • 112 Washington Place • Pittsburgh, PA 15219-3451

412-391-5590 phone • 412-391-9160 fax • www.spcregion.org

### MINUTES TRANSIT OPERATORS COMMITTEE MEETING

Date: February 15, 2017  
Location: Two Chatham Center  
112 Washington Place  
Pittsburgh, PA

Attendance:

Members: John Paul, BTA (Chairperson)  
Alan Blahovec, WCTA (Vice-Chairperson)  
Ed Typanski, PAAC  
Lisa Kay Schweyer, CommuteInfo  
Lynn Manion, ACTA  
Lucinda Beattie, PDP  
Donna Weckoski, MMVTA (phone)  
Lori Groover-Smith, FACT  
Sheila Gombita, WASH  
Mary Jo Morandini, BCTA  
David Richards, NCATA  
Jina O'Neill, OTMA

Guests: Ann Ogoreuc, ACED  
Vanessa Cousins, ACTS  
Angela Schon, ACTS  
Matt Smoker, US DOT, FHWA  
Dennis Puko, Penna. DCED  
Breen Masciotra, PAAC

SPC Staff: Tom Klevan  
Doug Smith  
Chuck Imbrogno  
David Totten  
Leann Chaney  
Kathy Stefani  
Dom D'Andrea  
Cody Nolen  
Andy Waple

This meeting of the TOC was called to order at 10:00 A.M.

- 1. Welcome and Introductions**
- 2. Public Comment –**  
*There was no public comment.*

### 3. Approval of Meeting Minutes for the December 7<sup>th</sup>, 2016 Transit Operators Committee

- *The Committee considered the minutes from the December 7<sup>th</sup>, 2016 TOC meeting.*  
**Action:** Minutes of the December 7<sup>th</sup>, 2016 meeting of SPC's Transit Operators was unanimously approved on a motion by Sheila Gombita and a second by Mary Jo Morandini.

### 4. FTA/PennDOT Update

- FFY 2017 Local Allocation of Urban Area Formula Program Funds—SPC Staff reported that the region had a partial-year federal appropriation of urban area formula funds, through April 28, 2017. Participants in the sub-allocation process were scheduled to meet later in the day to review and agree on the sub-allocation.
- FTA Performance Management Framework—SPC distributed a slide show from FTA discussing the Performance Management Framework as required by MAP-21 and the FAST Act, including Transit Asset Management, State of Good Repair, Safety and Performance-based Planning rulemaking.
- FY2019-22 TIP Development & State Transportation Commission public comment period—SPC staff previewed the upcoming public comment process by the State Transportation Commission. Details about the process will be posted at the STP website: <http://www.talkpatransportation.com> .
- MPO Planning Certification Review—Matt Smoker from the Federal Highway Administration informed the TOC about plans for US DOT to conduct an MPO certification review of SPC. This will take place in June and will coincide with the June 14<sup>th</sup> TOC and June 15<sup>th</sup> TTC meetings, similar to the last review of SPC in 2013. Smoker called this a “bigger picture planning review,” not so much a compliance review. They will want to look at how SPC collaborates with transit operators. If any TOC members have suggestions for particular planning topics, areas of interest or best practices they would like to showcase, they can contact him to incorporate them into the review.

### 5. Meeting Participant Updates

- Freedom Transit (WASH)—Sheila Gombita said that Freedom Transit is accepting public comments on proposed route changes, resulting from the completed consolidation of City of Washington with Washington Rides. The new routes create efficiencies and productivity in the system. Reviews have been positive, so far.
- Mid Mon Valley Transit Authority (MMVTA)—Donna Weckoski reported that a walkthrough of the latest phase of the Donora facility renovation was set for the coming Monday. Move-in date is set for March 1<sup>st</sup>. She also reported that long-time employee Carol Doty had passed away. She had served as MMVTA's office manager for more than 20 years.
- Airport Corridor Transportation Association (ACTA)—Lynn Manion reported on two recent transportation studies of the airport area. One is an analysis of first mile/last mile service options for the Moon park-and-ride lot, which now has reverse commute service through the Port Authority. She said the study is looking at Transportation Network Companies, such as Lyft, as well as a bike share company called Zagster. With the second study, a University of Pittsburgh graduate-level engineering class is studying transit, walking and biking in suburban areas, including benchmarking with other cities and surveying airport corridor users. Also, Manion reported that one of the drivers of the RideACTA shuttle was killed while driving his route, recently. She said he was a key part of the evening service and a dedicated employee for three years.
- Butler Transit Authority (BTA)—John Paul reported that design has been completed on the CNG maintenance facility and storage area upgrades and 60% of the design has been completed on the CNG fueling station.

*There were no further member updates.*

## 6. Staff Updates

- SPC Long Range Plan development update—Staff updated the TOC on the opening of the process to update the SPC Long Range Plan. The schedule calls for adoption of the next plan by June, 2019. Staff plans to present a strategy to complete the plan soon.
- February 23<sup>rd</sup> SPC Operations & Safety meeting—Staff previewed the upcoming Operations and Safety meeting at SPC, which will include an update from the City of Pittsburgh on planning work on a Bus Rapid Transit from Downtown to Oakland and Pittsburgh’s East End. This project is being pursued jointly by the City, the Urban Redevelopment Authority of Pittsburgh, Allegheny County and the Port Authority of Allegheny County.
- FHWA Transportation Demand Management Workshop—Staff previewed the upcoming (March 22) Transportation Demand Management workshop. This all-day event includes discussion of TDM strategies in coordination with FHWA and SPC.
- Alliance for Transportation Working in Communities (ATWIC)—Staff reviewed the ATWIC meeting held on February 1<sup>st</sup>. Tyrone Williams from Pennsylvania’s Department of Human Services presented the latest standards and guidelines document for the Medical Assistance Transportation Program. ATWIC also discussed issues relating to the state’s new Community Health Choices program for managed long-term services and supports. Three insurance companies have been identified to run this program. Representatives from UPMC Health Plan attended to answer questions about the program, including how this program will change transportation access services. Also, in March, staff will give a presentation about *shared mobility* to Pennsylvania’s County Commissioners Association.

*There were no other staff updates.*

## 7. Amendments and Administrative Actions to the FFY2017-2020 TIP

- *Allied Coordinated Transportation Services (ACTS)* requested that the project “Replacement Buses” (MPMS# 105447) be added to the FFY2017-2020 TIP to purchase three 10+3 wheel-on-chassis small transit buses with \$156,000 in federal 5310 funding and \$39,000 in state 341 funding in FY2017. **TOTAL CHANGE: \$195,000**  
*Action: This action was unanimously approved and the appropriate changes were made to the region’s FFY2017-2020 TIP by the TOC on a motion by Alan Blahovec and a second by David Richards. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*
- *Butler Transit Authority (BTA)* requested that the TOC perform an administrative adjustment to the FFY2017-2020 TIP project “CNG Gillig Buses” (MPMS# 102345) to remove all funding from FY2019 and add \$1,686,418 in OTH-State funding in FY2018 and \$1,159,436 in federal 5311, \$280,511 in state 339 and \$61,135 in local funding in FY2017 to accelerate the purchase of three CNG buses. **TOTAL CHANGE: \$0**  
*Action: This action was unanimously approved and the appropriate changes were made to the region’s FFY2017-2020 TIP by the TOC on a motion by Mary Jo Morandini and a second by Gombita. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*
- *BTA* requested that the TOC perform an administrative adjustment to the FFY2017-2020 TIP project “CNG Buses” (MPMS# 102332) to remove all funding from FY2019 and add \$2,627,062 in unspent federal 5309 funding that had been allocated to the completed Route 528

park-and-ride expansion as well as \$635,584 in OTH-State funding and \$21,182 in local funding in FY2017 to accelerate the purchase of five CNG buses for commuter service. **TOTAL CHANGE: \$958,853**

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2017-2020 TIP by the TOC on a motion by Blahovec and a second by Morandini. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*

- *Indiana County Transit Authority (ICTA) requested that the project "CNG Staff Vehicle" (MPMS# 83845) be added to the FFY2017-2020 TIP to replace a gasoline-fueled staff/support vehicle that has exceeded its useful life with a CNG vehicle using \$24,000 in federal 5311, \$5,806 in state 340 and \$194 in local funding in FY2017. **TOTAL CHANGE: \$30,000***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2017-2020 TIP by the TOC on a motion by Gombita and a second by Lisa Kay Schweyer. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*

- *Mid County Transit Authority (MDCO) requested that TOC perform an administrative adjustment to the FFY2017-2020 TIP project "Security Router/Firewall" (MPMS# 106638) to adjust funding sources and add funding for the purchase of a security router and firewall that has reached the end of its useful life using \$10,400 in federal 5311 funding and \$2,600 in state 340 funding in FY2017. **TOTAL CHANGE: \$1,000***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2017-2020 TIP by the TOC on a motion by Morandini and a second by Richards. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*

- *MDCO also requested that TOC perform an administrative adjustment to the FFY2017-2020 TIP project "Workstation Replacement" (MPMS# 106639) to adjust funding sources and add funding for the purchase of 10 workstations and three laptops to replace computers that have reached the end of their useful lives using \$9,600 in federal 5311 funding and \$2,400 in state 340 funding in FY2017. **TOTAL CHANGE: \$2,000***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2017-2020 TIP by the TOC on a motion by Blahovec and a second by Gombita. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*

- *New Castle Area Transit Authority (NCATA) requested that TOC perform an administrative adjustment to the FFY2017-2020 TIP project "Heavy Duty Buses" (MPMS# 65171) to adjust funding sources and add funding for the purchase of six CNG-fueled buses for fixed route service using \$2,585,832 in federal 5311, \$625,610 in state 340 and \$20,848 in local funding in FY2017. **TOTAL CHANGE: \$132,290***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2017-2020 TIP by the TOC on a motion by Schweyer and a second by Gombita. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*

*There were no other TIP actions requested.*

**8. SPC Active Transportation Plan Update**

- SPC staff and Darren Flusche from Toole Design Group presented the latest work on SPC's Regional Active Transportation Plan. The current work will result in a report on roles and responsibilities for SPC in such a plan: what is the role of an MPO and what are the region's goals and performance measures? Flusche asked TOC members to provide input on best practices around the region. Members noted the City of Pittsburgh Healthy Ride bike share program, Allegheny County's *Active Allegheny* plan and the addition of bike racks to Port Authority and BTA buses.

**9. Port Authority of Allegheny County Transit Oriented Development Guidelines**

- Breen Masciotra presented details from the PAAC TOD Guidelines report. This document is available online at: <http://www.portauthority.org/paac/portals/0/TOD/TODguidelinesprinterfriendly.pdf> and is intended to guide developers and the public as to what PAAC considers to be the best practice standards for TOD. Port Authority supports TOD as a sponsor of joint development, as a stakeholder for development that occurs near transit assets and as an advocate for sustainable land use decisions along the region's transit corridors.

**10. SPC Butler Transit Development Plan Update**

- SPC staff reported that work on the Butler Transit Development Plan was nearly complete but was continuing and would be ready for the next TOC meeting.

**11. National Transit Map Project**

- SPC staff announced that a presentation at a future TOC meeting would include information about how TOC member agencies could participate in USDOT's voluntary National Transit Map project. This will include an MOU between participating agencies and SPC, a Creative Commons license agreement and a procedure for sharing the required GTFS transit data.

**12. Other Business**

- *The next meeting of the TOC is scheduled for Wednesday, April 19<sup>th</sup>, 2017 at the Southwestern Pennsylvania Commission, in Pittsburgh, PA.*

**13. Adjournment**

*Action: The Meeting was adjourned by a unanimous vote on a motion by Morandini and a second by Schweyer.*