CMAQ: Application Checklist

Project Name**: _____ MPMS# (if known): _____

This is an interactive application form. Please fill it out completely and review your entries carefully. After completing the form, save it to your computer, and include it with your application package submission as described in SPC's CMAQ Program Guidance and Procedures document. **The fields marked with a double asterisk (**) are required.**

Application Checklist**: A complete CMAQ candidate project application package will consist of several components as noted below. Applicants must use and submit this checklist to help ensure that all required components are included in the application package submission. Special care must be taken to ensure that all required components are included at the time of submission. SPC staff will review applications submitted by the September 24, 2021 deadline for completeness. Applicants will be notified by September 29, 2021 if the applications are incomplete and will be given one week (October 6, 2021) to submit missing or incomplete information.

Check if Included:	Application Contents / Attachments:		Requirement Description:	Notes (if any):
	'Application Checklist' form**. Completed 'Application Checklist' form that demonstrates that all required contents / attachments have been included in the CMAQ Candidate Project Application Package submission.		Required for all projects	
	'Candidate Project Description' form**. Completed 'Candidate Project Description' form that provides key information regarding the project.		Required for all projects	
	'Project Budget and Schedule' form**. Completed 'Project Budget and Schedule' form that provides key information regarding the project budget and schedule.		Required for all projects	
	'Project Delivery Checklist' form**. Completed 'Project Delivery Checklist' form that provides key information regarding the deliverability of the project.		Required for all projects	
	Project Type form(s), as needed**. One or more completed Project Type forms as appropriate for the candidate project type (see Table B-2 of SPC's CMAQ Program Guidance and Procedures document).		Required as applicable	
		'Commuter Bicycle and Pedestrian Improvements' form.	If applicable	
		'Transportation Demand Management' form.	If applicable	
		'Traffic Flow Improvements' form.	If applicable	
		'Diesel Emissions Reductions and Alternative Fuel Technologies' form.	If applicable	
		'Transit Improvements and Programs' form.	If applicable	
		'Other Projects' form.	If applicable	
	'Additional Information' form(s), as needed. Include as many 'Additional Information' forms as needed to fully describe the project.		As needed	
	Supporting Information, as needed. Include all applicable supporting information files as needed, including maps, drawings, photographs, reports, etc. A list of all supporting information files must be included in an 'Additional Information' form.		As needed	

Checklist Completed By: _____   Date: _____