



SPC Transit Operators Committee

Meeting Minutes: Oct. 18, 2023

Attendance

Members:

- Aaron Sukenik, PDP
- Amy Mathieson, ACTA
- Ashley Cooper-Brounce, WCTA
- Ashley Seman, MMVTA
- David Richards, NCATA
- Ed Typanski, PRT
- John Paul, BTA
- Mary Jo Morandini, BCTA
- Mavis Rainey, OTMA
- Sheila Gombita, WTA (Chairperson)
- Tiffany Chaffee, TACT

Guests & Transit Staff:

- Brandon Leach, PennDOT
- Cody Slater, ANR
- David Wohlwill, PRT
- Jaclyn Karolski, ACED
- Jeffrey Devlin, PRT
- Lynda Conway, CCSPRO
- Tosh Chambers, PDP

SPC Staff:

- Chuck Imbrogno
- Dan Bernazzoli
- David Totten
- Dom D'Andrea
- Leann Chaney
- Ronda Craig
- Tom Klevan

1. Introductions
2. Minutes
 - a. The minutes of the September 20, 2023, TOC meeting were **approved** on a motion by Mary Jo Morandini and a second by David Richards.
3. Transit Participant Updates
 - a. There were no participant updates.
4. PennDOT and FTA Updates
 - a. PennDOT's Brandon Leach announced that the PennDOT Multi-Modal Transportation Fund grant application period was now open. The period closes

November 13. Details can be found at:

<https://www.penndot.pa.gov/ProjectAndPrograms/MultimodalProgram/Pages/default.aspx>

- b. Staff reported that FTA would be hosting peer-to-peer webinars the following week on asset management.
 - c. There were no further PennDOT or FTA updates.
5. TIP Amendments and Administrative Actions
- a. New Castle Area Transit Authority (NCATA)
 - i. Bus Wash: MPMS# 119744. NCATA requested an administrative adjustment to add \$193,550 in federal 5311 and \$6,450 in local funding in FFY2024 to complete the project. **Total TIP change: \$200,000**
 - ii. Support Vehicles: MPMS: 118169. NCATA requested an administrative adjustment to add \$53,226 in federal 5311 and \$1,774 in local funding in FFY2024 to complete the vehicle purchase. **Total TIP change: \$55,000**
 - iii. FRITS Add-On Equipment: MPMS# 120753. NCATA requested an amendment to the TIP to add the new project “FRITS Add-On Equipment” with \$72,581 in state 339 and \$2,419 in local funding in FFY2024 to purchase additional equipment for the Fixed Route ITS upgrade, including a maintenance test station and “bus in a box” training facility. **Total TIP change: \$75,000**
 - iv. Seatbelt Harnesses: MPMS# 120754. NCATA requested an amendment to the TIP to add the new project “Seatbelt Harnesses” to equip buses with seatbelts & harnesses for operators with \$33,871 in state 339 and \$1,129 in local funding in FFY2024. **Total TIP change: \$35,000**
 - v. **This action was approved unanimously on a motion by John Paul and a second by Mary Jo Morandini.**
 - b. Beaver County Transit Authority (BCTA)
 - i. Midlife Vehicle Overhaul: MPMS# 114400. BCTA requested an administrative adjustment to move \$203,600 in federal 5307, \$49,258 in other state, and \$1,642 in local funding from FFY2025 to FFY2024 to accelerate the vehicle overhaul program and complete scheduled overhauls of buses. **Total TIP change: \$0**
 - ii. **This action was approved unanimously on a motion by David Richards and a second by John Paul.**
 - c. Pittsburgh Regional Transit (PAAC)
 - i. AFCS - Refresh: MPMS# 120755. PAAC requested an amendment to the TIP to add the new project “AFCS – Refresh” with \$8,000,000 in federal 5307, \$1,935,500 in state 339 and \$64,500 in local funding in FFY2024 to replace and update fare collection equipment. **Total TIP change: \$10,000,000**

- ii. Bus Stop Extension Pads: MPMS# 119325. PAAC requested an administrative adjustment to move \$400,000 in federal 5307, \$165,900 in state 339 and \$5,529 in local funding from FFY2023 to FFY2024 to update the project schedule. **Total TIP change: \$0**
 - iii. Route 837 Transit Improvements: MPMS# 119328. PAAC requested an administrative adjustment to move \$960,000 in federal 5307, \$223,260 in state capital bond, and \$7,740 in local funding from FFY2023 to FFY2024 to update the project schedule. **Total TIP change: \$0**
 - iv. Homestead 8th Ave Transit Improvements: MPMS# 119329. PAAC requested an administrative adjustment to move \$400,000 in federal 5307, \$174,195 in state capital bond, and \$5,805 in local funding from FFY2023 to FFY2024 to update the project schedule. **Total TIP change: \$0**
 - v. **This action was approved unanimously on a motion by John Paul and a second by Mary Jo Morandini.**
 - d. There were no further TIP actions requested.
- 6. Regional Fare Collection Working Group Meeting Recap
 - a. SPC Staff met 10/16 with TOC members who volunteered to serve on a working group to advance regional fare collection options. Participants reported that this was a positive meeting. Topics included fare collection, reciprocity and sharing of customers. Staff and consultants plan to further report to the SPC Regional Policy Committee at their meeting on 10/23. They will be looking for an affirmative response from the Policy Committee on a proposal to create a regional policy on fare collection, including support for Open Payment. Staff will report back to the TOC and the Regional Fare Collection Working Group to develop language and implementation concepts, such as getting vendors to support. A follow-up meeting with the Working Group will be scheduled.
- 7. SPC Staff Updates
 - a. TIP Update Process: Staff reported on the progress toward updating the Transportation Improvement Program, including reviewing the schedule of fall Public Participation Panel meetings. Staff thanked transit operators for hosting a series of on-site, agency-specific TIP meetings. Revised TIP worksheets are being prepared and sent out, along with meeting notes. SPC would request that finalized draft worksheets be returned to staff by the end of November.
 - b. UPWP Update: Staff reported that the next update to SPC's Unified Planning and Work Program is being developed. This will be a 1-year program. Staff asked TOC members to report back with any special projects or plans that are being developed for the coming year.
- 8. Other Business
 - a. The TOC welcomed Tosh Chambers, with the Pittsburgh Downtown Partnership to the Committee.
 - b. The next meeting of the TOC will be November 8th, 2023.

9. Adjournment

- a. The meeting was **adjourned** on a motion by Mary Jo Morandini and a second by David Wohlwill.