



SPC Transit Operators Committee

Meeting Minutes: August 14, 2024

Attendance

Members

Sheila Gombita (WASH)	Mavis Rainey (OTMA)
Anthony Hickton (SPC)	Ashley Seman (MMVTA)
Seth Davis (PRT)	Amy Mathieson (ACTA)
Ashley Cooper-Brounce (WCTA)	Tosh Chambers (PDP)

Guests & Transit Staff

David Totten (HDR)	Abby Link (Toole)
Alison Keating (PPT)	Kathryn Simpson (PRT)
Lynda Conway (HCI)	Susan Leinenbach
Swain Uber (CJP)	Lisa Kosanovich (BCTA)

SPC Staff

Devon White	Dan Bernazzoli
Chuck Imbrogno	Leann Chaney
Lillie Gabreski	Matt Fisher
Bradley Mavrodis	Ozzie Benhart
Chris Jaros	Ronda Craig
Julia Ferri	

1. Introductions

- a. Sheila Gombita called the meeting to order.

2. Minutes

- a. The draft minutes from the previous meeting of the TOC on July 11, 2024, were updated to properly include Anthony Hickton as voting member for CommuteInfo, and were then **approved on a motion by Ashley Seman and second by Mavis Rainey.**

3. Transit Participant Updates

- a. No Transit Participant Updates were presented

4. PennDOT and FTA Updates

- a. PennDOT: Devon White of SPC presented updates submitted by Brandon Leach who was not in attendance
 - i. PennDOT's "Green Light-Go" Program awards announced; 73 municipalities will receive a total of over \$30 million to support signal upgrades. Grants are provided as reimbursements for operational improvements such as installation of updated technology, retiming of signals, development of special event plans, and more. List of awards can

be found here: [Shapiro Administration Invests More Than \\$30 Million in Municipal Traffic Signal Upgrades](#)

- ii. 2024 Rail Freight Grant application period opens; Two grant programs (RTAP and RFAP) provide financial assistance for investments in rail freight infrastructure. Application is open until 4:00pm on Friday, August 30. The application website can be found here: [application website](#)
Application questions should be directed to Harrison Warren (hwarren@pa.gov 717-736-7150) and Steve Panko (stepank@pa.gov 717-787-1202).
- b. Chuck Imbrogno: The state transportation commission meeting is happening concurrently with the TOC. They will be voting on the new TIP and we should receive notification by EOD that it has been approved.

5. TIP Amendments and Administrative Actions

- a. WASH: Freedom Transit submitted one TIP amendment to allocate additional funds received from FTA's competitive Bus and Bus Facilities 5339 program in the amount of \$15m with appropriate State and Local match, and also allocating an additional \$4m of 5339 funding allocated from PennDOT with appropriate State and Local match. **The amendment was approved on a motion by Ashley Seman and second by Seth Davis**

6. SPC Staff Updates

- a. Abby Link, Toole Design: Active Transportation Plan update - Since the last plan interest and funding for safe streets and active transportation projects has increased making this a good time for an update. The update will include stakeholder engagement, existing conditions analyses, multimodal network analyses, and public engagement. Work will include a review of high level goals and objectives, a review of the existing system against national guidelines, and the creation of a design treatment toolbox and policy toolkit. Multimodal analysis will attempt to answer four questions: Which areas have low stress access to jobs, transit, businesses, and schools? How many people can access trail networks without an automobile? Where do critical gaps exist in the bike/ped network? Where is it safe and comfortable to walk, bike, and access transit? Contact Abby Link (alink@tooledesign.com), Anthony Hickton(ahickton@spcregion.org), or Leann Chaney (lchaney@spcregion.org) for any items related to the update.
- b. Devon White:
 - i. GTFS feeds are now required when reporting NTD data. If you haven't completed setting up your GTFS feed or if you need any help from SPC now is the time to reach out. We would also like a copy of your GTFS data for our own internal mapping needs. Let us know if you need help, and please send us your GTFS feeds that you plan to send along with your NTD data this year, send directly to dwhite@spcregion.org
 - ii. Cybersecurity – it could happen to you! Devon's previous employer suffered a catastrophic ransomware attack, following that event they

developed the Cybersecurity Assessment Tool for Transit. It's available on the FTA website but it's easiest to find just by Google searching the name. The tool is a series of files and questions for your staff to identify any software, procedures, and policies that need to be in place to protect your organization from these kinds of attacks. Contact Devon if you're interested in having a conversation to help identify risks or for help when going through the assessment process

- iii. Human Services Public Transportation Plan – we're expecting a draft within the next month or so that will be presented to you all. Another call for photographs, if anyone has relevant photos that could be used in the document we are trying to include as much media from around the region as possible. Please email any photos or content suggestions to Russell Singer (rsinger@spcregion.org)

7. Other Business

- a. The next TOC meeting is scheduled for September 18

8. Adjournment

- a. **The meeting was adjourned on a motion by Anthony Hickton and second by Ashley Seman**