

**Southwestern Pennsylvania Corporation Board of Directors &  
Southwestern Pennsylvania Commission Executive Committee  
SPC Offices – Terminal Building & Cisco WebEx Meeting  
April 28, 2025  
3:00 p.m.**

The three hundred and eighty-fifth meeting of the Southwestern Pennsylvania Corporation Board of Directors was called to order by Chairman Fabian.

SPC Board Members present: Bonni Dunlap, Pat Fabian, Rich Fitzgerald, Ed Gainey, Sara Innamorato, Dan Kennedy, Sean Kertes, Betsy McClure, Leslie Osche, and Vince Vicites.

Executive Committee Members present: Bonni Dunlap, Pat Fabian, Rich Fitzgerald, Ed Gainey, Sara Innamorato, Dan Kennedy, Sean Kertes, Betsy McClure, Kristin Mulkerin, Leslie Osche, Johnna Pro, Nick Laura Sohinki, and Vince Vicites.

Others: Darin Alviano, Armstrong County Planning; Dusty Kirk, Reed Smith LLP; Chuck Kolling, Buchanan Ingersoll and Rooney; Pam Snyder, Buchanan Ingersoll and Rooney; Aadil Ginwala, University of Pittsburgh; and Brandon Leach, PennDOT, Central Office.

Staff: Belachew Ayele, Kristin Baum, Mary Brangan, Kirk Brethauer, Melissa Brown, Faith Collins, Ronda Craig, Mason Fish, Lillie Gabreski, Ryan Gordon, Anthony Hickton, Chuck Imbrogno, Jennifer Lasser, Jen Liptak, Jeremy Papay, DJ Ryan, Evan Schoss, Ailisa Sobien, and Devon White.

1. Call to Order

Chairman Fabian welcomed members and called the meeting to order.

2. Action on Minutes of the December 16, 2024 Board of Directors and Commission Executive Committee Meeting

Action on the minutes of the December 16, 2024 meeting of the Board of Directors and the Executive Committee were approved on a motion by Commissioner Osche which was seconded by Commissioner Vicites. The affirmative vote was unanimous.

3. Public Comment – None.

4. Financial Report—Ailisa Sobien, Finance Director

Revenues	Approved Budget	Actual to Date	Percent of Budget
Total Project Related Revenues	\$22,949,860	\$11,162,505	48.63%
<b>Total Revenues</b>	<b>\$22,949,860</b>	<b>\$11,162,505</b>	<b>48.63%</b>
Expenditures	Approved Budget	Actual to Date	Percent of Budget
Total Project Expenditures	\$22,949,860	\$11,162,505	48.63%
<b>Total Expenditures</b>	<b>\$22,949,860</b>	<b>\$11,162,505</b>	<b>48.63%</b>

5. Member Dues Impact Update – Jennifer Liptak, Deputy Executive Director

Ms. Liptak discussed the need for a dues increase for the next fiscal year, starting July 2025, to address a \$572,310 deficit from the current fiscal year and a \$518,000 local match requirement. Also \$800,000 of debt.

She then explained the current dues calculation. Explained through SPC By-Laws, Article 10, using county land area, market values, and census data. The Commission shall direct SPC to prepare and adopt a budget for the Commission's and SPC'S operations prior to each fiscal year. The books and records of the Commission and SPC shall be subject to an annual, independent audit by a certified public accountant and shall be available to governing bodies of the Members and all Commissioners. The annual audit shall be in compliance with State and Federal laws.

A five-year projection is presented, aiming to pay back internal loans, rebuild cash reserves and modernizing computer system. Ms. Liptak stated a more in-depth discussion will be given at the June Board Meeting.

6. ACTION ITEM: Board Resolution 01-25 to approve revisions to the EDA CARES Act Guidelines – Jenn Lasser, Director of Workforce and Economic Development

A Resolution of the SOUTHWESTERN PENNSYLVANIA CORPORATION to approve the revised Economic Development Administration (EDA) CARES Act Guidelines.

WHEREAS, The Southwestern Pennsylvania Corporation (hereafter, "The Corporation") is a corporation organized and existing under the laws of the Commonwealth of Pennsylvania; an

WHEREAS, The Corporation is responsible for carrying out various duties with regard to its partnership with the Southwestern Pennsylvania Commission including in its relationships with federal and state entities including the Pennsylvania Department of Community and Economic Development (DCED) and the United States Economic Development Administration (EDA).

NOW THEREFORE BE IT RESOLVED, that The Corporation approve the Revised EDA Guidelines and the EDA CARES Act Guidelines established by the Department of Community and Economic Development of the Commonwealth of Pennsylvania as attached to this resolution, and in accordance with all other requirements of the Economic Development Administration policies and procedures; and,

BE IT FURTHER RESOLVED, that The Corporation is authorized to execute and deliver all such documents, instruments and certifications as may be required in connection with the Revised EDA Guidelines and the EDA CARES Act Guidelines in accordance with requirements of the Economic Development Administration policies and procedures.

A motion was made to approve Board Resolution 01-25 by Commissioner Vicities which was seconded by Commissioner Osche. The affirmative vote was unanimous.

Commissioner Osche moved to enter Executive Session. Commissioner Vicites seconded. The affirmative vote was unanimous.

### **Executive Session**

Commissioner McClure moved to come out of Executive Session. Commissioner Vicites seconded. The affirmative vote was unanimous.

7. Corporation Board Action on Resolution 02-25 to approve one loan was unanimous.

8. Other Buiness

Commissioner Fabian welcomed SPC's new member, Bonnie Dunlap.

Ms. Innamorato gave an update on the NFL Draft preparations, including public safety measures and the importance of funding public transit. Encourage local businesses in the counties to sign up for the “NFL Source Program” by the May 7th deadline. She also added that the program will have a legacy effect, benefiting the region long after the event.

9. Reminder on the next meeting date **(Monday, June 23, 2025 )**

Commissioner Fabian stated the next meeting is scheduled for June 23, and reminded the Board about the May 16 Commissioners' Workshop in Armstrong County.

10. Adjourn – 4:01 p.m.

Respectfully submitted:

Ailisa Sobien  
Corporation, Secretary-Treasurer

Betsy McClure  
Commission, Secretary-Treasurer