

**Southwestern Pennsylvania Corporation Board of Directors &
Southwestern Pennsylvania Commission Executive Committee
SPC Offices – Terminal Building & Cisco WebEx Meeting
June 23, 2025
3:00 p.m.**

The three hundred and eighty-sixth meeting of the Southwestern Pennsylvania Corporation Board of Directors was called to order by Chairman Fabian.

SPC Board Members present: Bonni Dunlap, Pat Fabian, Rich Fitzgerald, Dan Kennedy, Sean Kertes, Betsy McClure, Leslie Osche, and Vince Vicites.

Executive Committee Members present: Bonni Dunlap, Pat Fabian, Rich Fitzgerald, Dan Kennedy, Sean Kertes, Betsy McClure, Leslie Osche, Johnna Pro, Laura Sohinki, and Vince Vicites.

Others: Darin Alviano, Armstrong County Planning; Dusty Kirk, Reed Smith LLP; Chuck Kolling, Buchanan Ingersoll and Rooney; Lauren DeDomenic, Sara Innamorato's Office; and Jason Rigone, Westmoreland County Department of Economic Development.

Staff: Belachew Ayele, Kristin Baum, Mary Brangan, Kirk Brethauer, Melissa Brown, Faith Collins, Ronda Craig, Mason Fish, Lillie Gabreski, Ryan Gordon, Chuck Imbrogno, Jennifer Lasser, Jen Liptak, Jeremy Papay, DJ Ryan, Evan Schoss, Ailisa Sobien, and Devon White.

1. Call to Order

Chairman Fabian welcomed members and called the meeting to order.

2. Action on Minutes of the June 23rd Board of Directors and Commission Executive Committee Meeting

Action on the minutes of the June 23, 2025 meeting of the Board of Directors and the Executive Committee were approved on a motion by Commissioner McClure which was seconded by Commissioner Kennedy. The affirmative vote was unanimous.

3. Public Comment – None.

4. Message from the Executive Director – Rich Fitzgerald, Executive Director

- NFL Draft Meetings Continue
- US Steel and Nippon deal closed June 18th
- Heartland Fabrication tour
- Sen. McCormick event with President Trump at CMU
- **July 15th**
- DC Fly-In with Allegheny Conference
- **September 16th and 17th**
- Governor's Office of Transformation and Opportunity
- DOT Certifications (FTA Completed; FHWA next month)

5. Financial Report—Ailisa Sobien, Finance Director

Revenues	Approved Budget	Actual to Date	Percent of Budget
Total Project Related Revenues	\$22,949,860	\$15,015,762	65.43%

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Expenditures	Approved Budget	Actual to Date	Percent of Budget
Total Project Expenditures	\$22,949,860	\$15,015,762	65.43%
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6. ACTION ITEM on Executive Committee Resolution 01-25 to Approve and Adopt and Increase of SPC Member Local Share of Commission expenses and program funding match effective for the 2025-2026 fiscal year beginning July 1, 2025 – Jen Liptak, Deputy Executive Director

ARTICLE 10 – FINANCING

The local share of expenses and program funding match of the Commission shall be borne respectively by the Members based upon a prorated formula which gives equal weight to proportionate county land area, county decennial census populations and county market values of real property as determined by the State Tax Equalization Board for the most recent year that figures are available at the time the calculation is made. The formula shall be updated every ten (10) years to be effective the calendar year after the decennial census information becomes available.

The Commission shall direct SPC to prepare and adopt a budget for the Commission's and SPC'S operations prior to each fiscal year. The books and records of the Commission and SPC shall be subject to an annual, independent audit by a certified public accountant and shall be available to governing bodies of the Members and all Commissioners. The annual audit shall be in compliance with State and Federal laws. The Commission shall adopt, by action of its Executive Committee, an annual budget and an annual statement of the local share of expenses in accord with the above formula

She then explained the current dues calculation. Explained through SPC By-Laws, Article 10, using county land area, market values, and census data. The Commission shall direct SPC to prepare and adopt a budget for the Commission's and SPC'S operations prior to each fiscal year. The books and records of the Commission and SPC shall be subject to an annual, independent audit by a certified public accountant and shall be available to governing bodies of the Members and all Commissioners. The annual audit shall be in compliance with State and Federal laws.

A five-year projection is presented, aiming to pay back internal loans, rebuild cash reserves and modernizing computer system.

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTHWESTERN PENNSYLVANIA COMMISSION, to approve and adopt an increase of SPC Member local share of Commission expenses and program funding match, effective for the 2025-2026 fiscal year beginning July 1, 2025.

WHEREAS, in accordance with Article 10 "Financing" - Section 10.1 of the Southwestern Pennsylvania Commission Articles of Agreement and Bylaws dated September 2012, "the local share of expenses, and program funding match of the Commission, shall be borne respectively by the MEMBERS based upon a prorated formula, which gives equal weight to proportionate county land area, county decennial census populations, and county market values of real property, as determined by the State Tax Equalization Board for the most recent year that figures are available at the time the calculation is made. The formula shall be updated every ten years to be effective the calendar year after the decennial census information becomes available";

WHEREAS, in accordance with Article 10 "Financing – Section 10.1, the Commission adopted the reapportionment following the 2020 decennial census in August 2021.

WHEREAS, in accordance with Article 10 - Section 10.3, "the Commission shall adopt, by action of its Executive Committee, an annual budget and an annual statement of the local share of expenses in accord with the above formula".

Planned Rate	Amount	Planned Use
\$0.50	\$1,288,100	Cash Match for Federal and State Grants PR, Grant Development and Management, Debt, Operations, Cash Reserves

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee of the Southwestern Pennsylvania Commission approves, and adopts, the reapportioned SPC Member local share of Commission expenses and program funding match as presented as Exhibit A effective July 1, 2025.

A motion was made to approve Executive Committee Resolution 01-25 by Commissioner Vicities which was seconded by Commissioner McClure. The affirmative vote was unanimous.

7. ACTION ITEM on Corporation Board Resolution 03-25 and Executive Committee Resolution 02-25 to Adopt the Annual Budget for FY 2025-2026 – Ailisa Sobien, Fiance Director, and Jen Liptak, Deputy Executive Director

A RESOLUTION OF THE DIRECTORS OF THE SOUTHWESTERN PENNSYLVANIA CORPORATION AND THE EXECUTIVE COMMITTEE OF THE SOUTHWESTERN PENNSYLVANIA COMMISSION to adopt a Combined SPC Annual Budget, as presented, for the fiscal year beginning July 1, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Directors of the Southwestern Pennsylvania Corporation, and the Executive Committee of the Southwestern Pennsylvania Commission, approve and adopt the FY 2025-26 SPC annual balanced budget of \$29,817,317 (Revenues), and \$29,817,317 (Expenditures), as presented, for the fiscal year beginning July 1, 2025; and

RESOLVED FURTHER that the SPC President and Executive Director, the Vice President and Deputy Executive Director/Chief Operating Officer, and the Secretary-Treasurer and Finance Director, are hereby authorized to execute all transactions, as delineated in the above-mentioned budget, to carry out the business of SPC.

A motion was made to approve Corporation Board Resolution 03-25 and Executive Committee Resolution 02-25 by Commissioner Osche which was seconded by Commissioner McClure. The affirmative vote was unanimous

8. ACTION ITEM on Corporation Board Resolution 04-25 to Solicit Proposals and Enter into Consultant Contracts to Support the Planning Studies included the 2025-2026 Budget – Ailisa Sobien, Finance Director, and Jen Liptak, Deputy Executive Director

A RESOLUTION OF THE DIRECTORS OF THE SOUTHWESTERN PENNSYLVANIA CORPORATION, to solicit proposals as needed, and enter into Consultant Professional Services contracts for various anticipated

Transportation Planning and Economic Development Program projects and studies, any unanticipated projects and studies, and Corporation business included in the SPC Annual Budget for FY 2025-2026.

WHEREAS, the adopted Southwestern Pennsylvania Corporation 2025-2026 Combined Budget, and the Southwestern Pennsylvania Commission's Unified Planning Work Program and Economic Development Work Program, include funding for projects and studies to support the business of the Commission; and

WHEREAS, the Southwestern Pennsylvania Corporation, on behalf of the Southwestern Pennsylvania Commission, will continue to apply for and secure additional funding, over the course of 2025-2026, to support regional projects and studies not currently included in the Combined Budget and Unified Planning Work Program, and Economic Development Work Program.

NOW, THEREFORE, BE IT RESOLVED that the Directors of the Southwestern Pennsylvania Corporation, acting on behalf of the Southwestern Pennsylvania Commission, authorize its President/CEO, the Vice President, and the Secretary-Treasurer to solicit proposals and statements of qualifications, and enter into consultant contracts for the anticipated projects and studies, included in the adopted SPC Annual Budget for FY 2025-26, and any additional projects and studies identified throughout FY 2025-26.

A motion was made to approve Corporation Board Resolution 04-25 by Commissioner Vicities which was seconded by Commissioner McClure. The affirmative vote was unanimous.

9. ACTION ITEM on Corporation Board Resolution 05-25 and Executive Committee Resolution 03-25 to Adopt a Meeting Schedule for FY 2025-2026 – Rich Fitzgerald, Executive Director

A RESOLUTION to adopt a Meeting Schedule for 2025-2026.

WHEREAS, the Pennsylvania Sunshine Law Title 65 requires that a Schedule of all Commission and Executive Committee Meetings for the fiscal year be adopted.

NOW, THEREFORE, BE IT RESOLVED that the Southwestern Pennsylvania Commission adopts the attached Meeting Schedule.

SOUTHWESTERN PENNSYLVANIA COMMISSION MEETINGS

2025	2026
August 25	February 23
October 27	April 27
December 15	June 22

A motion was made to approve Corporation Board Resolution 05-25 and Executive Committee Resolution 03-25 by Commissioner McClure which was seconded by Commissioner Osche. The affirmative vote was unanimous

10. Reminder on Next Meeting (August 25, 2025)

11. Adjourn 4:03 p.m.

Respectfully submitted:

Ailisa Sobien
Corporation, Secretary-Treasurer

Betsy McClure
Commission, Secretary-Treasurer